

**Douglass Township
3521 W. McBrides Rd
Stanton, MI 48888
989-762-8014**

**Minutes Regular Board Meeting
Nov. 19, 2025
7 pm**

Call to Order 7pm

Pledge of Allegiance recited

Roll Call

Present: Kathy Rasmussen, Holly Huff, Ken Bunting, Eric Tester, Kristi Cordray

Approval Agenda Items

- Motion made by Eric Tester to approve agenda, seconded by Ken Bunting. Ayes: 5
Nays: 0

Approval Minutes from Oct. 15 Regular meeting

- Motion made by Kristi Cordray to approve minutes, seconded by Holly Huff. Ayes: 5
Nays: 0

Public Comment on Agenda Items none

Reports

Treasurer Cordray report

- Provided notes from property tax account, checking account, fire millage fund decreased due to fire truck chassis payment. Update on IT website for .gov. \$3500 for the website, \$50.00 hosting and \$100 monthly once up and running. \$1750.00 up front. Choice of .gov emails or keep emails (gmail current). Consensus reached to change douglasstwp to .gov, leaving the rest of emails as gmail.
- Motion made by Holly Huff to change douglasstwp email from gmail to .gov, seconded by Eric Tester Ayes: 5 Nays: 0. Motion passed.
- Motion made by Kathy Rasmussen to accept the contract provided by Lakefront to begin migration to .gov website, seconded by Kristi Cordray Ayes: 5 Nays: 0. Motion passed.
- Motion made by Eric Tester to accept treasurer report, seconded by Ken Bunting . Ayes: 5 Nays: 0. Motion passed.

Clerk Huff report

- Presented bills and payroll for approval. Fire truck bill was paid. Lawyer, plowing, election, MOS, printing newspaper, carpet/ floors, drain commission and garbage invoices were added by hand, as they did not print. Electronic funds transfers are still being added. Payroll liabilities are up to date. Total bills \$10,864.15 before EFT.
- Motion made by Kristi Cordray to accept clerk report, seconded by Ken Bunting . Ayes: 5 Nays: 0. Motion passed.

Supervisor Rasmussen report

- Revenue sharing from state budget: public safety funds-we should be getting \$5333.00.
- Supervisors across the state signed a letter regarding reinstating the lost CRS in the recent Michigan budget. We would be down \$11000.

- Grants update: sound system Submitted to T Mobile Hometown America for sound system
- Did not get the security grant from Par Plan
- Updating maps-contacted assessor-they can help us.
- Gave info to Eric to share with PC on lot coverage question from resident.

Trustee Ken Bunting report, Fire board report

- Reported that the Fire authority is considering taking on more townships-want to have a meeting to work on it. Shared that the payment schedule for the truck will allow for a discount. Fire authority is collecting downed power lines and accident payments. We would still contract with Day and Belvidere even if we are under Sheridan Fire Authority. Township would be in control of any fire boundary lines moving-question on how payments will work. We would need to vote on a merger by the next presidential election.

Trustee Eric Tester report, PC report

- PC worked on noise and animal ordinance, short term rentals. Lawyer putting together a draft on short term rentals, Nov. 24 special meeting at 6 pm and Dec. 10 public hearing.

Zoning Administrator Kelsey report

- Provided updates on land divisions, complaints, violations update, tickets, blight, denial, approvals.

Old Business

- Policy and Job description tabled for Dec. meeting.
- Road damage on Musson fixed as much as possible for now, the road commission will address in spring.

New Business

- Noise Ordinance
- Motion made by Eric Tester to adopt noise ordinance 2025-04 , seconded by Holly Huff. Roll call vote: Huff: yes Cordray: yes Rasmussen: yes Bunting: yes Tester: yes Ordinance adopted.
- Animal Units
- Discussion on moving llamas to alpacas group, and allowing roosters in LDR district. The board agreed to move llamas to alpaca group, but to disallow roosters in LDR.
- Motion made by Ken Bunting to adopt animal unit ordinance 2025-03 with llama moving to the same group as alpacas, seconded by Kristi Cordray. Roll call vote: Huff: yes Cordray: yes Rasmussen: yes Bunting: yes Tester: yes Ordinance adopted.
- Cemetery: Records will need to be held at township hall in the clerk's office going forward. Rasmussen shared quotes received for lawn care at the cemetery and information from McAllister for burials discussed. Township will post on the website and in paper for sexton. Rasmussen brought up pursuing cemetery ordinance, and gave a sample from MTA to Eric for discussion with PC.
- Road Projects: Rasmussen meets with the road commission Dec. 2 to go over projects.
- Planning Commission terms: Mike Swan and Jon Bailey are resigning at the end of Dec. 2025. Discussion on changing PC from 7 to 5 members. This has been discussed previously, our bylaws allow for 5, 7 or 9 member boards.
- Motion made by Eric Tester to change PC from 7 to 5 members effective Jan. 2026 seconded by Holly Huff . Roll call vote: Roll call vote: Huff: yes Cordray: yes Rasmussen: yes Bunting: yes Tester: yes Motion passed.

- ZBA alternates: Kim Bell
- Motion made by Eric Tester to support appointment of Kim Bell to ZBA as an alternate, seconded by Ken Bunting. Ayes: 5 Nays: 0
- BS&A training request by Rasmussen. Tabled.
- **Announcements** Community Potluck 5:30 Dec. 17.

Next meeting date Regular Meeting Dec. 17 at 7pm

Public Comment

Matt Moorman	Fire truck question. What are the benefits of the Fire Authority? What do citizens get, 911?
--------------	--

Board Comments

- Ken replied to Matt: We'd have more firemen, more stations. Exit clause will be part of it.

Adjournment

Motion made by Eric Tester to adjourn, seconded by Kristi Cordray. Ayes: 5 Nays: 0

Meeting adjourned at 8:40 pm.

Respectfully submitted,

Kathy Rasmussen

Holly Huff